



# **Bastrop County Local Emergency Planning Committee Meeting Minutes Thursday, May 15, 2025**



The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted in-person and virtually via Webex.

## **Members Present:**

Honorable Gregory Klaus (Bastrop County Judge)  
Vice Chairperson James K. Altgelt (Bastrop County Office of Emergency Management)  
Secretary-Treasurer Hillary Long (Bastrop County Office of Emergency Management)  
Ms. Deena Thomas (Bastrop County Office of Emergency Management)  
Mr. Eduardo Guerrero (Bastrop County Development Services Department)  
Ms. Lyndsey Schroeder (Bastrop County Judge's Office)  
Mr. Robert "Bobby" Stephens (Flint Hills Resources)  
Ms. Donna Nichols (Bastrop County Public Health Department)  
Mr. Robert Tamble (City of Smithville City Manager / Emergency Management Coordinator –  
*Virtual Attendance*

## **Members Not Present:**

Chairperson Chief Josh Gill (Bastrop County Emergency Service District #2)  
Assistant City Manager Mr. Andres Rosales (City of Bastrop)  
Chief Scott Bunch (Bastrop Independent School District [BISD] Police Department)  
Chief Brandon Bancroft (Bastrop County Emergency Services District #1)  
Dr. Pompeyo Chavez (Bastrop County Health Authority)  
Ms. Diana Schulze (Texas Department of Transportation)  
Mr. Trey Franklin (CG Environmental Business Development Manager)  
Ms. Stevey Sugars (Assistant Terminal Coordinator / Law Enforcement Specialist)  
Chief Chris Stone (Bastrop Fire Department)  
Mr. Ted Coleman (Safety and Security Coordinator BISD)  
Chief Josh Lucas (Heart of Pines Volunteer Fire Department)  
Mr. Steven Long (Bastrop County Information Technology)  
Chief Chris Noble (City of Elgin Chief of Police / Emergency Management Coordinator)

## **Visitors Present:**

Mr. Jason Snelgrove (Lee County Emergency Management Coordinator)  
Ms. Stacy Moore - Guajardo (Assistant Emergency Management Coordinator Lower Colorado River Authority (LCRA))



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**A. Call to order.**

The May 15, 2025, meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:00 A.M. by LEPC Vice Chairperson James K. Altgelt. Mr. Altgelt confirmed the presence of a quorum.

**B. Review and approval of the minutes from the February 20, 2025, meeting.**

Honorable Gregory Klaus made a motion to approve the minutes as presented and Ms. Donna Nichols seconded the motion. The motion passed unanimously and the minutes of the February 20, 2025, meeting were approved.

**D. Citizens' comments.**

There were no citizens' comments.

**E. Receive updates and discuss upcoming activities / projects for the following Standing Committees:**

**1) Right-to-Know Committee**

Right-to-Know Committee Chairperson Steven Long was not present and did not have an update for the LEPC.

**2) Public Education and Information Committee:**

Public Education and Information Committee Chairperson Ms. Lyndsey Schroeder reported that the LEPC website remains operational and continues to be updated with meeting minutes as well as the changes in membership.

**3) Hazardous Materials Facilities Liaison Committee:**

Hazardous Material Facilities Liaison Committee Chairperson Chief Joshua Lucas was not present and did not have an update for the LEPC.

**4) Emergency Response and Resource Committee:**

Emergency Response and Resource Committee Chairperson Chief Chris Stone was not present and did not have an update for the LEPC.

**F. Discuss and act regarding LEPC vacancies.**

Mr. Altgelt asked the committee if anyone was interested in assuming the role and responsibility of the Right-to-Know Committee Chairperson. Nobody volunteered to fill the position at this time.

**G. Discuss and take possible action regarding the Texas Commission on Environmental Equality (TCEQ) LEPC Grant that will be offered later in the year.**

Mr. Altgelt reported that the grant was funded. The "Notice to Proceed" is pending.




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- H. Discuss the possibility of joining a regional LEPC.**  
Mr. Altgelt reported that he and Secretary – Treasurer Ms. Hillary Long attended a Regional LEPC Information Meeting on March 13, 2025 in Hays County. LEPC partners sponsored the meeting. Future dates could be hosted in a jurisdictional rotation.
- I. Discuss potential training opportunities and / or requests for future LEPC Meetings.**  
There were no suggestions for training opportunities or training topics proposed for the next meeting.
- K. Adjournment.**  
Judge Klaus made a motion to adjourn which was seconded by Mr. Robert Tamble. The motion passed unanimously, and the meeting ended at 10:27 A.M.

The Bastrop County Local Emergency Planning Committee Meeting Minutes for May 15, 2025, meeting will be approved on the 14th Day of August 2025.

  
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Hillary Long  
Secretary-Treasurer  
Bastrop County LEPC

  
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Chief Josh Gill  
Chairperson  
Bastrop County LEPC